Add images to an email

**NOTE:** These instructions refer to images already loaded within Marketo. Separate instructions are available for uploading new images into Marketo.

1. Go to the **Marketing Activities** area.

2. Find and select your email program.

3. Click on your email (identified by envelope icon) and choose “Edit Draft”

4. Double click into your email body
5. Click on the add image icon

6. Choose the lookup icon to find your image

7. Select the image you want to add to the email and click “APPLY”

8. Select “INSERT”

8. Don’t forget to approve your email after you make any changes!